The Business Office Process

Student Registers and Charges Appear on the account

Bookstore dates end and Bookstore Charges Feed Over to Account

Financial Aid is authorized based on registration

3rd Party students bring applicable documents to Bursar

Students not paid in full or guaranteed by financial aid or a 3rd party are deleted from their schedules for non-payment

Students Charge Their Books in the Bookstore Using their Excess Financial Aid and approved 3rd party funds

Financial Aid is disbursed onto Student Accounts

Third Parties are invoiced on students behalf

Student Accounts are Reviewed and Refunds are Issued